

**TEACHER PERFORMANCE CRITERIA FOR CONTRACT RENEWAL**  
**For the \_\_\_\_\_ - \_\_\_\_\_ School Year**

Name \_\_\_\_\_ Grade Level/Subject \_\_\_\_\_ Campus \_\_\_\_\_

**DIRECTIONS**

The criteria below are local performance expectations of teachers that are in addition to the performance criteria specified in the Professional Development and Appraisal System. These criteria will be considered in contract renewal for teachers. The teacher supervisor should evaluate each of the following criteria according to the guidelines below. Areas that are evaluated as below expectations should be supported by written comments. Supplemental documentation describing the nature of the problem may be attached.

**RATING SCALE**

<b>ME</b>	<b>Meets Expectations:</b>	Performance meets expectations and presents no significant problems.
<b>BE</b>	<b>Below Expectations:</b>	Performance is consistently below expectations and significant problems exist.

PERFORMANCE CRITERIA	COMMENTS
<b>1. PROFESSIONAL RELATIONSHIPS</b> The teacher maintains positive and effective working relationships with colleagues, parents and the community.	1. _____
<b>2. SUPERVISORY RELATIONSHIPS</b> The teacher works cooperatively and complies with directives and instructions from supervisors.	2. _____
<b>3. PUNCTUALITY</b> The teacher is prompt in attendance to class periods and other assigned duties.	3. _____
<b>4. ATTENDANCE</b> The teacher has good attendance, and, when absent complies with notification procedures and provides adequate preparation for substitutes.	4. _____
<b>5. PROFESSIONAL CONDUCT</b> The teacher meets the district's standards of professional conduct.	5. _____
<b>6. EXTRACURRICULAR DUTIES</b> The teacher provides appropriate supervision and instruction for assigned extracurricular activities.	6. _____
<b>7. STUDENT PROGRESS</b> The teacher's students demonstrate an acceptable level of academic progress.	7. _____
<b>8. REPRESENTATION OF INFORMATION</b> The teacher provides complete and accurate information or facts to supervisors in the conduct of district business.	8. _____

\_\_\_\_\_  
 TEACHER'S SIGNATURE

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 PRINCIPAL'S SIGNATURE

\_\_\_\_\_  
 DATE